Booking Form

|  |  |
| --- | --- |
| **Course:** | MLCO Workshop  Business Risk Assessment 101 |
| **Delegate Title:** |  |
| **Delegate Surname:** |  |
| **Delegate First Name:** |  |
| **Delegate E-mail Address:** |  |
| **Delegate Work/Mobile Tel:** |  |
| **Firm:** |  |
| **Firm Address & Postcode:** |  |
| **Invoice E-mail Address:**  (if different to Delegate’s) |  |

**TERMS & CONDITIONS**

**Registration:** Please complete this registration form and return it to [info@cerberus.gg](mailto:info@cerberus.gg). We will e-mail confirmation to you within 48 hours of receipt. Please let us know if you do not receive an e-mail confirmation.

**Cost:** Each course costs £150, or both can be booked together for £250. GACO members receive a 10% discount: please indicate if you/your firm is a GACO member:

**Payment:** Your invoice will be raised upon receipt of your Booking Form and will be sent to you with your e-mail confirmation. Invoices are to be paid within 14 days of receipt using the payment methods detailed thereon.

**Cancellation**: All cancellations must be made by e-mail to [info@cerberus.gg](mailto:info@cerberus.gg). A fee of 100% will be levied in respect of any cancellation made less than 7 days prior to the date of the course. A fee of 50% will be levied for cancellations made between 7 and 14 days prior to the date of the course.

**Special Requirements:** If you have any special requirements or will require any assistance during the training, please inform us at the time of submitting this registration form.

I have read and agree to the Terms & Conditions set out above:

**Signed:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:**